

NEW TOWN KOLKATA DEVELOPMENT AUTHORITY

(A Statutory Authority Under Government of West Bengal)
3, Major Arterial Road, New Town, Kolkata - 700 156

Memo No.: 215/NKDA/Admn- 436/2013

Date: 14/01/2020

NOTICE INVITING QUOTATION

N.I.Q No. 03/NKDA/Admn of 2020

Sealed quotations are herewith invited from reliable agencies for AMC of EPABX System including with all accessories installed in the office of New Town Kolkata Development Authority, 01 & 03 MAR, Property Tax office, Utility Building, 5th Floor, Action Area – IA, New Town, Kolkata in respect of the following equipment for one year and as per terms and conditions:-

1. SCHEDULE:

| SI No. | Description of items | Unit Rate | Amount |
|--------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|--------|
| 01. | AMC of EPABX System installed in the office of NKDA, 01 & 03 MAR, Property Tax office, Utility Building, 5th Floor, Action Area – IA, New Town Kolkata. | | |

Last date of submission of Bids : 21 /01/2020 up to 2.00 P.M
Date of opening of Bids : 21/01/2020 at 3.00 P.M

2. Scope of works:-

- All hardware parts come under AMC.
- Preventive maintenance to be made quarterly and quarterly preventive maintenance report to be submitted.
- Any issues related to intercom should be attended on the same day or positively the next day.

3. Payment: Quarterly Payment will be made on submission of preventive maintenance report, call sheet and bills in triplicate.

4. Terms & Conditions:

- The rate should be quoted for every equipment and the rates should be quoted in figures and words separately inclusive of GST.
- The work should be done once in a week and the Working Certificate to be signed by the user on each occasion.
- Interested agencies are requested to submit their quotations with the requisite documents to the office of the undersigned well within the scheduled date.
- The Contract will be made for a period of one year. Due to increases and decreases of quantity charges to be made on actual basis.
- The undersigned reserves the right to reject any or all the quotations so received without assigning any reason whatsoever.
- This Authority has right to cancel the order at any point of time during the contract period.

5. Document to be submitted:

- Seal & signature of NIQ document.
- Pan / Tan.
- Experience Certificate.

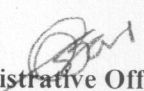

Administrative Officer – I
New Town Kolkata Development Authority

Memo No.: /1(4)/NKDA/Admn-436/2013

Date: /01/2020

Copy forwarded for kind information to:-

1. The Finance Officer, New Town Kolkata Development Authority.
2. PA to CEO, New Town Kolkata Development Authority.
3. Office Notice Board
4. Official Website.(www.nkdamar.org)


Administrative Officer – I
New Town Kolkata Development Authority